



HSE Advisor - Job Description, Roles & Responsibilities

COMPANY SUMMARY:

Created in 2012, Talos Energy LLC is a private company owned by Apollo Global Management, Riverstone Holdings and management created for the purposes of buying assets in the Gulf Coast and Gulf of Mexico regions with emphasis on asset optimization, exploitation, and exploration in and around our assets. Talos engages in business development activities that include JVs and farm-ins where they can utilize their seismic inventory to optimize the economics of the transaction. Talos Energy LLC is a technically driven independent exploration and production company focused on the exploration, development and acquisition of oil and natural gas properties in the Gulf of Mexico Shelf and Developed Deepwater. The Company's website is located at www.talosenergyllc.com where its **Corporate Responsibility** statement clearly sets forth the Management's intent to be an environmentally responsible and regulatory compliant company that strives to achieve for excellence in all areas of safety for its personnel and assets.

POSITION SUMMARY:

In this newly titled position, the Health, Safety and Environmental (HSE) Advisor (formerly Safety & Compliance Forman) is responsible for enhancing the competencies of Talos Energy employees and select contractors by designing, selecting, implementing and monitoring HSE programs in support of the company's core values, especially as they pertain to the health, safety and environmental. The Position will work primarily with Operations but with other departments as well, to identify and implement key HSE programs and requirements by performing HSE needs assessments, designing and delivering HSE programs.

DUTIES & RESPONSIBILITIES:

This position is responsible for developing, training (formal and Hands-on), mentoring, monitoring and reporting on the implementation and adaptation of HSE initiatives at Talos Energy including:

- Aid and champion a world class HSE culture for all employees, contractors and subcontractors
- Assist offshore personnel in identifying potential hazards and the appropriate controls to reduce risk to an acceptable level
- Promote the use of Stop Work Authority, share lessons learned when it is used and reinforce use in regular communications/meetings
- Lend support to PICs and Operators in preparation for BSEE inspections in an effort to create a totally empowered workforce that is always prepared for inspections with or without HSE present.
- Perform audits/inspections to identify opportunities for improvement
- Assist in the reporting, investigation of incidents including near misses and at-risk observations as well as assisting in the tracking to closure of open items resulting from the investigations
- Assist in the development internal HSE policies and strategies
- Report on HSE statistics
- Provide dedicated HSE support and subject-matter experts during "major work" – drilling/workover operations, major construction operations (including heavy lifts) and major well work.
- Ensure that safety related equipment is installed correctly and is operating as intended

- Provide health and safety meetings and training courses for employees
- Keep current on applicable HSE legislation and provide support to Operations so they understand their obligations
- Facilitate drills/exercises to assess adequacy of existing processes and procedures. Provide training to offshore employees and contractors on oil spill response plans and emergency procedures. Verify understanding of circumstances that require reporting to the National Response Center.
- Attend and participate in well work “spud meetings” to pre-job identify safety/compliance issues to address simultaneous operational risks proactively.
- Choosing appropriate methods and personal skills so as to educate and mentor personnel about HSE programs
- Conduct HSE needs assessment and identifying skills or knowledge gaps that need to be addressed
- Identifying HSE mentoring and training needs by evaluating strengths and weaknesses of personnel
- Translating HSE requirements into learning/teaching opportunities that will groom employees for safe and efficient operations
- Acclimating new hires to the business and conduct orientation sessions
- Delivering training courses in areas of expertise
- Assess effectiveness of HSE Programs to ensure incorporation of taught skills and techniques into employees work place behavior

KEY INTERFACES:

- **Internal:** all employees, esp. field based personnel, Operations, Engineering, etc.
- **External:** Contractors, Labor Providers, state and federal Regulators (BSEE, LADEQ, USCG, etc), clients, peer groups, etc.

EDUCATION, CERTIFICATES & LICENSES:

- HS Diploma or the equivalent GED
- BA or BS degree in Science or related field from accredited university highly desirable
- Training and/or certifications in related HSE topics such as root cause analysis, emergency response, hazard identification/safety cases, etc. highly desirable
- US Passport Holder or equivalent and US Driver’s License with clean driving record
- Position subjected to background checks as well as participation in company drug and alcohol testing program
- Possess or obtain a IADC Rig Pass Certification or equivalent to travel offshore to conduct training
- Able to successfully pass Helicopter Underwater Egress Training (HUET)

PERSONAL ATTRIBUTES:

- Self-starter, hard worker, personal initiative, collaborate, team, enthusiastic, energetic
- Ability to perform evaluations of operations safety and regulatory compliance standards
- High level of integrity and attention to detail
- Able to organize and prioritize a diverse and heavy workload
- Good oral and written communication skills
- Recognize personal strengths and weaknesses and be proactive in self-development
- Have a strong sense of integrity and the ability to deal with ethical situations effectively

EXPERTISE, QUALIFICATIONS:

- Proven working experience in working with field operations personnel in offshore environments
- Extensive knowledge in HSE programs and compliance issues

- Proven ability to complete full program development cycle (assess needs, plan, develop, coordinate, monitor and evaluate)
- Advanced organizational skills with the ability to handle multiple assignments
- Sound decision making and organizational skills
- Strong communication skills coupled with the ability to present complex information to a variety of audiences
- Proficient in Microsoft Office

PHYSICAL REQUIREMENTS:

- Employee must be able to sit for extended periods of time and have use of arms and hands in repetitive motion as well as occasional periods of standing and walking.
- Ability to travel domestically and internationally without limitation, including airplanes, helicopters and boats.
- Ability to move freely on offshore oil rigs, including stairs

<p>Functionally and Administratively Reports to: Vice President – HSE & Regulatory Compliance</p> <p>Department: Health Safety and Environmental Affairs</p>	<p>Prepared by: Robert Sheninger</p> <p>Initial Date: 1/2016</p> <p>Last Revision Date: 4/12/2016</p>
<p>FLSA status: Exempt</p>	<p>EEO Classification: Professional</p>

The statements herein are intended to describe the general nature and level of work assigned to this job, but are not an exhaustive list of responsibilities, duties, and skills required. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.